



Fall 2016 Campaign Internship - Job Description

Skinner for State Senate campaign is seeking interns. Nancy Skinner won the June primary handily and is preparing now for a dynamic, exciting and winning campaign this Fall. Campaign interns are provided an engaging, hands-on experience from a seasoned candidate as they work to elect Nancy Skinner to the State Senate here in the 9th District (Oakland, Berkeley, Richmond and surrounding cities).

Intern Duties:

- Voter outreach through door-to-door canvassing and phonebanking
- Volunteer outreach
- Event staffing (including photography/videography and candidate support)
- Social media
- Strategy research, and data entry
- Fundraising and donor appreciation
- Administrative tasks, tech support, and special projects

Qualifications:

- A recent graduate or student interested in politics and gaining campaign experience; previous campaign experience preferred but not required
- Exhibits passion for politics, government, and/or any related policy areas
- Excellent verbal and written communication and interpersonal skills
- Ability to multitask independently, learn quickly, and demonstrate sound judgment
- Exhibits great attention to detail, punctuality, respect, and initiative
- Ability to work and contribute in a highly collaborative, team environment
- Must operate with integrity, kindness, flexibility, and commitment

Benefits:

- Working closely with the candidate and campaign manager
- Observation of internal campaign operations and preparation for campaign and political jobs
- Opportunity to bolster organizational and communication skills
- Attend special events, including fundraisers, campaign forums, and community meetings
- Meals and snacks will regularly be provided at campaign events and activities
- Applicants with significant campaign experience and desired skillsets may be considered for stipended role, otherwise internships are an unpaid but valuable opportunity

Internship requirements:

Interns will commit 10-20 hours per week between September 6 through November 11, 2016.

Application process:

Send a resume and a brief email detailing your interest to Ms. Casey Farmer at casey@skinner4senate.com with the subject line "Skinner Internship." Selected applicants will be invited to interview.